



**MINUTES OF THE
UTAH ENGINEERS COUNCIL**

April 5, 2017, 12:00 Noon
Van Beorum & Frank Associates
330 South 300 East
Salt Lake City, UT

Members Present:

Charles Vono, Chair
Brian Warner, 1st Past Chair
Max Gandy, Treasurer
Angie Tymofichuk – on phone
Craig Wilkinson
Regina Eco
Scott Stebbins
Chris Perry – on phone
Daniel Canning
Roberta Schlicher
Dannie Pollock - on phone
Jonathan Jensen
Susan Merrill

AIAA
ASCE
ASHRAE
SAMPE
SEAU
SWE
AIAA
IEEE
ASCE
SAME
AAEE
ASPE
Executive Secretary

Members Absent:

Jed Lyman, Vice-chair
Hal Johnson
David Cline
Rob Kesler, 2nd Past Chair
Gary Christensen

ASPE
ITE
EWB
ACEC
UCLS

Charles Vono presided at the meeting and Susan Merrill, Executive Secretary, was present.

1. Introductions and Welcome – Charles Vono

The meeting began at 12:10 p.m. Introductions were made. Charles reminded everyone to take information from this meeting back to their societies and to help on the committees.

2. Approval of Minutes – March 1, 2017 - Charlie Vono

Motion: Brian Warner moved to approve the March 1, 2017 minutes. Roberta Schlicher seconded the motion. The motion carried unanimously.

3. Financial Report - Max Gandy

Max passed out the current financial report. We overspent our budget, but we also brought in more money than projected. We spent \$17,000 on scholarships which includes \$500 to the MESA teacher. We have \$467 in savings, over \$4,000 in operating and \$2,102 in scholarships with a total of \$7,040. There are \$1,971 in checks that have not cleared yet. We still have money coming in from ASHRAE for their two tables at the banquet. We have some additional donations that are still coming in which will help cover the costs of the banquet – about \$500. We brought in \$8,675 from banquet tickets and \$2,400 from sponsors with a total of \$10,675. Max wrote a check for \$475 to newsLINK to cover the BAE quarter page ad. He also wrote a check for the awards plaques for \$972.34. Those amounts are included in the checks that have not cleared.

4. STEM and Utah Board of Education - Roberta Schlicher

Roberta Schlicher reported that there have been some email exchanges regarding the ComiCon booth. There are about 9 people on the committee who are interested in doing this in September. Roberta does not have anything new to report on STEM.

5. Publishing Committee: article status - Dannie Pollock

Dannie Pollock reported that newsLINK has all of the content except for the mission statements. They may not be included. The Journal should be ready by Friday and should be published next week. Several of the society website links aren't working that are on the UEC website. Juli said they will put a QR code next to the society logo but half of the websites on the UEC website are not working right. These need to be fixed. PLEASE EMAIL YOUR CORRECT WEBSITES TO DANNIE ASAP. A handful of Journals will be mailed. The Journal is electronic this year.

6. Scholarship Committee - Max Gandy

We received a thank-you card from the MESA winner. It reads as follows:

Utah Engineers Council and Donors,

I wanted to thank you for the recognition as a Teacher of the Year for MESA and the kind gift of \$500.00. The money will be used for me to further my knowledge in STEM fields so I can bring new knowledge back to my students. I am truly grateful for the award. Thank you again for the recognition.

Thank you,
Tami Pandoff

Thank-you cards were issued with the scholarship checks with pre-addressed envelopes.

7. E-Week Committee - Jed Lyman

Jed Lyman was not in attendance today. The final report will be presented in May.

8. Fund-raising Committee - Brian Warner

Brian Warner is trying to get a list ready to pass on to Charlie Vono who will be taking over that position after the May meeting.

9. Membership Committee - Angie Tymofichuk

Angie Tymofichuk had nothing to report at this time.

10. Legislative Committee - Chris Perry

Chris Perry will be sending out an email regarding things he is following up on.

11. Nominating Committee – Brian Warner
a. Vote on Slate of Nominees:

Chair: Jed Lyman
Vice-Chair: Max Gandy
Treasurer: Roberta Schlicher

Motion: The vote for the slate of nominees was unanimous in the affirmative. The motion carried.

Roberta Schlicher told more about herself. She has lived in Salt Lake City for 23 years and she has two sons. She has been a member of SAME since 1989 and has been on their board for about 6 years. She currently works with Matrix Design Group and she is the director of Matrix Environmental Services, a subsidiary. Prior to that she was with Arcadis and MWH. She began her career with CH2MHill. She is a civil engineer with an environmental focus. She also sits on the national SAME STEM committee.

12. Other Business

Charlie Vono reminded people that final reports from all committees are due at our meeting in May. This is a good time to look at the responsibilities document on the website and review what you have done and what you need to do. Charlie will also appoint an Audit Committee in May. That committee will meet in June and be sure all is in order. Any changes in dues need to be approved in May as well. Current dues are on the website. Regina Eco said she would serve on the Audit Committee.

13. Adjournment

Motion: Max Gandy moved to adjourn the meeting.

The meeting was adjourned at 12:43 p.m.

Today's lunch numbers are as follows:

| | |
|----------|-----------------------|
| \$45.00 | collected for lunches |
| \$150.00 | spent on lunches |

| 5 Apr 2017 UEC mtg | | |
|--|--------------------|--------------------|
| INCOME | Bud (16-17) | Act.(16-17) |
| Society Dues (was 4838.10 with ASME) | 4,437.10 | 4,439.68 |
| Journal Income | 0.00 | 0.00 |
| Interest Income | 0.00 | 0.18 |
| Meeting Room Rental/Lunch Sponsorship (VBFA) | 2,200.00 | 2,200.00 |
| Board Meeting Lunch Sponsorship (McNeil) | 900.00 | 900.00 |
| Banquet Meetings / Lunch (VBFA) | 350.00 | 350.00 |
| Banquet Tickets Sales | 12,400.00 | 8,675.00 |
| Banquet/General Sponsors | 3,500.00 | 2,400.00 |
| Scholarship Donations (Increased by 7) | 14,000.00 | 17,429.24 |
| TOTAL | \$37,787.10 | \$32,944.10 |

| EXPENSES | Bud (16-17) | Act.(16-17) |
|---|--------------------|--------------------|
| Executive Secretary | \$5,000.00 | \$4,000.00 |
| Website, Internet, Postage | \$250.00 | \$187.53 |
| UEC Meetings Printing, Copies, Renewal, Mileage | \$225.00 | \$87.76 |
| Check Maintenance Fee | \$0.00 | |
| VBFA Meeting Rooms Rental/Lunch Sponsorships | \$2,200.00 | |
| Banquet Committee meetings/ Lunch (VBFA) | \$350.00 | |
| Board Meeting Lunch Sponsorship (McNeil) | \$900.00 | |
| E-Week Banquet Food, Venue, etc (see breakout) | \$11,000.00 | \$12,505.87 |
| E-Week Banquet Awards | \$500.00 | \$972.34 |
| PayPal Charges | \$350.00 | |
| E-Week Banquet Printing/Postage/Nametags | \$250.00 | |
| E-Week Banquet Speaker Gift | \$100.00 | |
| USU, BYU, UofU, New Scholarships | \$12,000.00 | \$15,000.00 |
| Piele Scholarship (WSU) | \$1,500.00 | \$1,500.00 |
| MESA Teacher of the Year | \$500.00 | \$500.00 |
| TOTAL | \$35,125.00 | \$34,753.52 |

Net P&L \$2,662.10 -\$1,809.42

| ACCOUNT BALANCES June 30, 2016 | 1 Mar 2017 | Not Cleared |
|--|-------------------|-------------------|
| Savings (0468) | \$467.43 | \$467.73 |
| Operating (3175) | \$2,955.92 | \$4,400.09 |
| Scholarship (5662) Includes carry over | \$1,698.63 | \$2,172.85 |
| TOTAL | \$5,121.98 | \$7,040.67 |

- Notes:
- 2016-2017 ? in kind VBFA 9 meetings at estimated \$245 pre meeting
 - 2016-2017 ? in kind \$900 McNeil Engineering for Board Meeting Lunch Sponsorship (\$100/Lunch for Sep, Oct, Nov, Dec, Jan, Feb, Mar, Apr, May)
 - 2016-2017 ? in kind donation - VBFA provided printed materials for banquet as part of their sponsorship
 - 2016-2016 ? VBFA 5 meetings with lunch Banquet committee
 - Interest \$0.03 10/31/2016, \$0.03 11/31/2016, \$0.03 12/30/2016, 0.03, \$0.03 Jan, Feb and Mar = 0.21 cents
 - New Checks \$15.76, with updated address for UEC

| | |
|---|----------------------------|
| Banquet spent | \$12,505.87 |
| Dee-Dee Darby Band (check 277, 25 feb) | \$850.00 |
| Photo Grant Gollythly (check 278, 25 feb) | \$250.00 |
| Food - Levy Restaurants (check 279, 25 feb), | |
| Drinks of that " \$3750 | \$8,901.73 |
| Utah Soccer LLC (check 280, 25 feb) | \$765.90 |
| Utah Soccer LLC (check 174, 2 Nov 2016) | \$765.90 |
| Awards cost (Rob working tax refund issue) | \$972.34 |
| Banquet Sub total | \$12,505.87 |
| Checks cleared | |
| Dee-Dee Darby Band (check 277, 25 feb 2017) | \$850.00 |
| Photo Grant Gollythly (check 278, 25 feb 2017) | \$250.00 |
| Food - Levy Restaurants (check 279, 25 feb 2017), | \$8,901.73 |
| Utah Soccer LLC (check 280, 25 feb 2017) | \$765.90 |
| Utah Soccer LLC (check 174, 2 Nov 2016) | \$765.90 |
| total of check cleared | \$12,089.38 |
| Newlink for BAE 1/4 add | \$475 |
| Awards Invoiced | \$972.34 |
| Not cleared | \$1,447.34 |
| Susan | Check 285 + 286 5 Apr 2017 |
| | \$524.16 |
| Total not cleared | \$1,971.50 |

| Checks cleared ALL | |
|---|--------------------|
| 102 Sharon Dansie (WSU Piele) | \$1,500.00 |
| 103 Landon Foust WSI | \$1,500.00 |
| 104 [Chanut UofU] | \$1,500.00 |
| 105 [27 Feb 2017] Thompson UofU | \$1,500.00 |
| 106 Smith BYU | \$1,500.00 |
| 107 [27 Feb 2017] Maughan BYU | \$1,500.00 |
| 108 McClain BYU | \$1,500.00 |
| 109 Morrill USU | \$1,500.00 |
| 110 [28 Feb 2017] Matsen USU | \$1,500.00 |
| 111 [28 Feb 2017] Thompson USU | \$1,500.00 |
| 112 Ulrich SUU | \$1,500.00 |
| 113 [28 Feb 2017] MESA [Tami Pandoff] | \$500.00 |
| total of check cleared - ALL CLEARED | \$17,000.00 |

BREAKOUTS

| Society Dues Invoiced 4 Oct 2016 | PayPal Charges | Paid/Received | Check/Deposit Date |
|----------------------------------|-------------------|-------------------|-----------------------|
| 1 AAEE \$61.00 | \$2.09 | \$61.60 | PAID |
| 2 ACEC \$195.00 | | \$195.00 | 6667 / 2 Nov 16 |
| 3 AIAA \$350.10 | | \$350.10 | 4-Jan |
| 4 ASCE \$660.00 | | \$660.00 | 9340 / 2 Nov 16 |
| 5 ASHRAE \$217.00 | | \$217.00 | 9800 / 2 Nov 16 |
| 6 ASPE \$145.00 | | \$145.00 | 10616 / Dec 2016 |
| 7 EWB-GSL \$73.70 | \$2.51 | \$76.28 | PAID |
| 8 IEEE \$660.00 | | \$660.00 | 6381 / 2 Nov 16 |
| 9 ITE \$305.00 | | \$305.00 | 2887 / 2 Nov 16 |
| 10 SAMIE \$279.70 | | \$279.70 | 1527 / 2 Nov 16 |
| 11 SAMPE (new) \$338.96 | | \$338.96 | 751 / 2 Nov 16 |
| 12 SEAU \$261.00 | | \$261.00 | 3909 / 2 Nov 16 |
| 13 SWE \$94.60 | | \$94.60 | 263/6 Dec 2016 |
| 14 UCEA \$250.00 | | \$250.00 | 104 / 2 Nov 16 |
| 15 UCLS \$547.00 | | \$547.00 | 2738 / Oct 16 |
| ASME (out) | | | Did not pay 2015-2016 |
| TOTAL | \$4,437.10 | \$4,439.68 | |
| Difference= | | -\$2.58 | |

| SCHOLARSHIP DONATIONS 2016-2017 | | | | | |
|---------------------------------|--------------------|-------------------------|----------------|--------------------|------------------------------------|
| Who Green = Paid | amount - est | Pledged not-paid/yellow | PayPal Charges | Paid/Received | Check/Deposit/ Notes |
| VBFA | \$1,500.00 | \$1,500.00 | | \$1,500.00 | check 75651, 6 Dec 2016 deposited |
| ASPE | \$1,500.00 | \$1,500.00 | | \$1,500.00 | check / 1/13/2017 |
| Health Engineering | \$500.00 | \$500.00 | | \$500.00 | check 27083, 6 Feb 2017 |
| Middleby-Huber | \$1,500.00 | \$1,500.00 | | \$1,500.00 | check 11894, 8 Nov 2016 |
| Thybar | | \$250.00 | | \$250.00 | check 21851, 6 Dec 2016 |
| Janet Piele | | | | | Riale Scholarship. |
| ACEC | \$650.00 | \$1,500.00 | | \$1,500.00 | check #6728, 15 Feb 2017 |
| Checks | | | | -\$15.76 | Debit, 22 Nov 2016 |
| Thompson and Neta Vono | \$64.50 | | | \$1,500.00 | 1 Mar 2017 |
| Sophie Hanson | \$1,400.00 | | | | Riale Scholarship. |
| ASAE | \$150.00 | \$195.00 | | \$195.00 | check # 25274 13 Sep 2016 5 150+ |
| BAE | \$3,000.00 | \$3,000.00 | | \$3,000.00 | 23 Feb 2017, split 3K and 1K below |
| Bosnia | | | | | |
| Orbital / ATK | \$1,500.00 | \$1,500.00 | | \$1,500.00 | check 8003295, 16 Feb 2017 |
| Northrop Grumman | \$3,000.00 | \$3,000.00 | | \$3,000.00 | BFT, 11/23/2017 |
| STEM | | \$1,500.00 | | \$1,500.00 | dept 23 Feb 2017 |
| TOTAL | \$14,251.50 | \$15,945.00 | \$0.00 | \$17,429.24 | |

| GENERAL/BANQUET DONATIONS 2016-2017 | | | | | |
|-------------------------------------|-------------------|-------------------|---------------|----------------------------|-----------|
| who | amount | pledged | paid/received | notes | |
| anonymous/donate | \$1,000.00 | \$1,000.00 | \$1,000.00 | check 137 Deposit 2 Nov 16 | |
| Greenbeck | \$400.00 | \$400.00 | \$400.00 | check # 595783 Nov 2016 | |
| BAE | \$1,000.00 | \$1,000.00 | \$1,000.00 | | 23-Feb-17 |
| McNeil | | \$1,000.00 | | | Pledge |
| TOTAL | \$2,400.00 | \$3,000.00 | \$0.00 | \$2,400.00 | |

| Totals | | Susan |
|-----------------|------------|-------|
| web | \$107.55 | |
| internet | \$80.00 | |
| postage | \$0.00 | |
| total | \$187.55 | |
| Mileage/Parking | \$70.20 | |
| Printing/Copies | \$7.56 | |
| License | \$10.00 | |
| total | \$87.76 | |
| Exec Sec | \$4,000.00 | |
| total | \$4,275.31 | |

* Totals in two boxes above need to match

| 2016-17 Susan Merrill Invoices | | |
|--------------------------------|----------------------|------------|
| Month/Invoice | Category | Cost |
| Aug | Copies | \$2.88 |
| #132 | Mileage | \$0.00 |
| | Internet | \$10.00 |
| | Web | \$35.85 |
| #135 | Exec Sec | \$500.00 |
| | Copies | \$0.12 |
| #137 | Mileage | \$0.00 |
| | Internet | \$10.00 |
| | Web | \$0.00 |
| #139 | Exec Sec | \$500.00 |
| | Copies | \$1.08 |
| | Mileage | \$14.04 |
| #141 | Internet | \$10.00 |
| | Web | \$35.85 |
| | Exec Sec | \$500.00 |
| #143 | Copies | \$0.12 |
| | Mileage | \$14.04 |
| | Internet | \$10.00 |
| #145 | Web | \$0.00 |
| | Exec Sec | \$500.00 |
| | Corp Renewal | \$10.00 |
| #147 | Copies | \$0.12 |
| | Mileage | \$14.04 |
| | Internet (check 282) | \$10.00 |
| #149 | Web (check 282) | \$35.85 |
| | Exec Sec (check 281) | \$500.00 |
| | Copies (check 286) | \$0.12 |
| #151 | Mileage (check 286) | \$14.04 |
| | Internet (check 286) | \$10.00 |
| | Web | \$500.00 |
| #153 | Exec Sec (check 285) | \$500.00 |
| | Copies | \$0.12 |
| | Mileage | \$14.04 |
| #155 | Internet | \$10.00 |
| | Web | \$0.00 |
| | Exec Sec | \$500.00 |
| Total in this box* | | \$4,275.31 |