

**MINUTES OF THE
UTAH ENGINEERS COUNCIL**
December 4, 2013 - 12:00 Noon
Van Cott
36 South State Street, Suite 1900
Salt Lake City, UT

Members Present:

David Cline, Chair	SAME
Rob Kesler, Vice-Chair, by phone	ACEC
Brian Warner, Treasurer	ASCE
John Richardson, 1st Past Chair	ASME
Peter Tang, 2nd Past Chair	ITE
James Williams	SEAU
Jim Thacher, by phone	AIAA
Chris Perry, by phone	IEEE
Marilyn Marshall	SWE
Daniel Dunning	SAME
Peter Strazdins	ASME
Ben Rood	EWB
Jed Lyman	ASPE
Susan Merrill	Executive Secretary

Members Absent:

James Belshe	USPE
Brandon Birkes	ASHRAE
Brad Mortensen	UCLS
Sharon Yates	AWWA
Dannie Pollock	AAEE
Richard Hibbard	ITE
Brad Gilson	UCEA

Guests

Brian Riddle	Van Cott
Jeff Riddle	Van Cott

1. Welcome – David Cline

The meeting began at 12:18 p.m. David Cline welcomed everyone to the meeting and introductions were made.

2. Approval of Minutes – November 6, 2013

Motion: John Richardson moved to approve the minutes from November 6, 2013. Brian Warner seconded the motion. The motion carried unanimously.

3. Financial Report – Brian Warner

Brian passed out an updated financial report. The report from him does not include checks that he has received in the past month which he has not yet deposited. The following societies still need to pay their dues: AAEE, ACEC, ASCE, ITE, UCEA, and USPE. These need to be paid ASAP!

John Richardson reported that the IRS has once again approved of our non-profit status retroactive to December 12, 2012. John Richardson also mentioned that Susan needs to add her award from last year and Jim Thacher's award to the history page.

4. Committee Reports

a. E-Week - Rob Kesler: Rob Kesler reported that the catering quotes he has received from Adobe for catering are high. A plated dinner is \$45 per person. A buffet is \$39 per person. Rob will check on outside catering this week. Rob will try to price the tickets at \$55 early registration, if possible. The price will be \$65 after January 15. Susan will set up the pricing on the website. The price does not include alcohol. There is not a lot of demand for this. They would not have a problem with us bringing in our own. There was some discussion about having a plated dinner versus a buffet dinner. We might be able to do a buffet and arrange for plated service for the tables with dignitaries in order to save money. There was some discussion about the scholarships. It was confirmed that

NewsLink will sponsor a scholarship of \$1,500 to a student at Weber State in electrical engineering. This student would preferably be of American Indian descent, but it is not necessary. There was also discussion about the proposed banquet flyer that Rob Kesler prepared and handed out. He was given some suggestions and was asked to make the flyer separate from the registration form. The flyer should include our banquet sponsors. We need to make this a very nice event to garner support from potential sustaining sponsors. We also need to be specific about what will happen at the banquet.

It was asked if we still need the paper registration form. We do not have the ability to track registrations specific to individuals on the website.

b. Publications - Dannie Pollock/Sophie Hanson: NewsLink has reported to Dave Cline that advertising sales for the Journal are well below last year's pace. We really need to all work on getting leads to NewsLink. Susan will put the updated rate list on the website.

c. Awards Committee- John Richardson: John Richardson has received nominations from IEEE, SAME, ASHRAE, and AIAA. He just received initial packages and not the full packages. People apparently do not understand that this year, John is just taking the full packages which are due December 20, 2013. Dan Dunning and Marilyn Marshall volunteered to be on the Awards Committee. Nominees must not have received a UEC award in the past. Nomination forms are on the UEC website.

d. Scholarship Committee - Brian Warner: Brian Warner reported that the U of U will match scholarship's, but if we go this route, the scholarship would be taken out of our hands. Brian asked if any other schools have a matching program. No one knew of matching programs at other schools. Due to the time, it was decided to discuss this further via email to decide if UEC would want to participate in a matching scholarship program. The universities need to know about the scholarships as soon as possible before Christmas.

e. Legislative Committee - Chris Perry: Chris did not have anything to report. He did say that IEEE will be putting together a two-day workshop next year and they are hoping that other UEC member societies will be able to help with that.

f. Fund-raising Committee - David Cline: NewsLink would like to have each society's mission for the Journal. We need to education as many companies as we can about the purposes of UEC and how it can be an effective networking tool. We need to bring in sponsors and advertisers.

g. Membership Committee: Marilyn mentioned that not all of the society links work on the website. Susan will check on those.

5. DOPL Nomination

There were no suggestions submitted for the DOPL nomination. There is not a specific deadline, but the letter states that DOPL would like a nomination as soon as possible. This is for a position on the licensing board with a civil emphasis. We have had the letter for a month.

6. Other Business

Daniel Dunning felt that the entire UEC Board should be listed on the Journal page that lists the Executive Committee. There was some discussion about this issue. It was decided that we should go ahead and do this.

Jim Thacher said that this is his last month of working with UEC and that Charlie Vono will be taking over as the AIAA representative to UEC.

We have a conflict again for the January meeting. We had set it for January 9, but ASCE has a meeting at that time, so we will move the meeting to January 10, 2014. Susan will talk to Juli Burton about this and see if this works for Van Cott.

7. Adjournment

Motion: Brian Warner moved to adjourn the meeting.

The meeting was adjourned at 1:25 p.m.