

**MINUTES OF THE
UTAH ENGINEERS COUNCIL**
March 5, 2014 - 12:00 Noon
Van Cott
36 South State Street, Suite 1900
Salt Lake City, UT

Members Present:

David Cline, Chair	SAME
Rob Kesler, Vice-Chair	ACEC
John Richardson, 1st Past Chair	ASME
Brian Warner, Treasurer	ASCE
Jed Lyman	ASPE
James Williams	SEAU
Peter Strazdins	ASME
Charles Vono	AIAA
Ben Rood	EWB
Marilyn Marshall	SWE
Paul Feser	ASCE
Daniel Dunning	SAME
Brandon Birkes	ASHRAE
Susan Merrill	Executive Secretary

Members Absent:

James Belshe	USPE
Peter Tang, 2nd Past Chair	ITE
Brad Mortensen	UCLS
Chris Perry	IEEE
Brandon Heidelberger	AWWA
Brad Gilson	UCEA
Richard Hibbard	ITE
Dannie Pollock	AAEE

Guests

Brian Riddle	Van Cott
Jeff Riddle	Van Cott

1. Welcome – David Cline

The meeting began at 12:12 p.m. David Cline welcomed everyone to the meeting and introductions were made.

2. Approval of Minutes – January 10, 2014

Motion: Rob Kesler moved to approve the minutes from February 4, 2014. John Richardson seconded the motion. The motion carried unanimously.

3. Financial Report – Brian Warner

Brian Warner passed out the financial report. The bank accounts total \$18,458.07 but we have \$18,582.32 in outstanding bills still to be paid. We are waiting for \$1,000 from Varian and \$110 from George Wilson at SLCC and Brian has \$1,620.00 worth of deposits in hand to make. We should have \$1,505.75 in remaining funds and will still need to pay Susan Merrill for March, April and May. The speaker gift was donated by Van Cott.

4. Committee Reports

a. E-Week - Rob Kesler:

1) Report on banquet: The venue had good reviews. People liked the venue and the speaker. Adobe was a great host. Dr. Warnock grabbed everyone's attention and did a great job.

Brian Warner talked a little about his thoughts for next year - perhaps the topic could be the future of engineering. He could have the national president of ASCE speak, for example. He would like people to come with their ideas to the next meeting. Jim Matheson is another possibility. Rob will provide a final report on the banquet in the May meeting along with all of the other committees' final reports.

b. Publications - Dannie Pollock/Sophie Hanson: Dannie was not in attendance. David Cline met with NewsLink yesterday. They pretty much have everything. Susan reported that NewsLink still needs mailing lists from AAEE, ASCE, ASME, IEEE and UCEA. Advertising is down from last year and we will be breaking even on the Journal. There are a couple of societies who are having problems obtaining their mailing lists from their national organizations. They may send them directly to NewsLink if there are privacy concerns. We will have extra copies for use in marketing and will send copies to contributors. Author accuracy should be checked when we get the draft.

c. Awards Committee- John Richardson: The awards ceremony went well. It was nice to have the bios on the PowerPoint that people could read during dinner and then have the actual ceremony streamlined. The award winners were as follows:

Fresh Faces in Engineering:	Steven Lord, ITE
Engineering Educator:	Cynthia Furst, SWE
Engineer of the Year:	Kimberly Robinson, SEAU
MESA Teacher:	Andy Marks

d. Scholarship Committee - Brian Warner: Brian Warner reported the scholarship winners as follows:

Braden Hanco	BYU
Ren Gibbons	USU
Mena Weng	U of U
Evan Chief	Piele Scholarship, Weber State

There was some discussion about having the universities choose our scholarship winners because of their knowledge and background. We could supply the guidelines and then they would choose the winners. The universities are willing to do this for us. Currently they narrow the candidates down to seven and pass those on to us. The matching scholarship is only at the U of U and they do that in June. If we wanted to do this, we would need to supply the funds in June. There was no final decision made.

e. Legislative Committee - Chris Perry: Chris Perry was not in attendance and there was no report.

f. Fund-raising Committee - David Cline: David Cline expressed appreciation to our donors for this year totaling \$8,186: Van Cott, Ferguson, Varian, Heath Engineering, Gerald Piele (NewsLink), McNeil Engineering and CH2MHill and Adobe for their facilities. David has had several discussions with NewsLink about fund-raising. We have been lacking a fund-raising committee and this committee is not mentioned in the by-laws. David would like to propose having a standing fund-raising committee with a set position which would chair that committee. He would like the First Past-Chair to chair this committee. This committee needs to operate throughout the year and NewsLink indicated that the second quarter of the year is when we really need to have our fund-raising push. One of the proposals is to have a monthly email blast that will be more polished with graphics. It will look more like a newsletter with links to an article from one of our sponsors. UEC will need to take on distribution of the monthly email because distribution of information by our members societies has been inconsistent. Our sponsors need to be assured that they will be getting the exposure that they are expecting. We would not give the list to our sponsors and will have to come up with a privacy policy if we do this. We need to give our sponsors more and guarantee them something in order to get the support we need. If we do this in the second quarter, then as we plan for the banquet, we will already know where we stand financially. NewsLink has offered to provide us with the email blast template and help us further with this. We would also like to create a section in the Journal that highlights

companies that have won awards. These would be paid advertisements, but it would give the associations and companies more exposure. David Cline would like to have more sponsors in our top three levels.

Daniel Dunning suggested that UEC meet year round and think of other ways to encourage participation. Anyone who is interested in being on the fund-raising committee should volunteer and these ideas can be discussed there.

It was suggested that we change the by-laws to include a Fund-Raising committee with the details about that committee. There are other things in the by-laws that are out of date. They need to be updated and any changes will have to be amended by the majority of the Board present at the meeting and then ratified by three-fourths our member societies. The Executive Committee will discuss a proposal about what changes are needed in the by-laws and they will present their proposal at the April meeting.

g. Membership Committee: There was some discussion about utilizing the website. Susan puts everything on the website and most people don't even look at the website. She currently only has one society sending her its newsletter (SAME). Each society is supposed to submit information about their upcoming events to Susan. When a society representative receives information about an event, please forward it to Susan so she post it on the UEC website. Society events and meetings are included on the UEC website's Events page. One of the purposes of the UEC is to be a networking tool for our member societies. The roster, by-laws, society links, minutes, current agenda, Journal, etc. are all on the website. Each society needs to check their link to be sure it is correct. If it is not, please let Susan know what the link should be so she can fix it. Each representative should also read through the UEC by-laws (which are on the website), so they are familiar with how the organization is supposed to work.

h. Nominating Committee - Peter Tang:

1) Presentation of Slate of Nominees: Peter Tang was not in attendance and has not submitted a slate of nominees to the Board. Brandon Heidelberger from AWWA had agreed to the nomination for Treasurer at the last meeting, but we do not have a final slate of nominees.

5. DOPL Nominations

There were no nominations submitted to the Board. Any nominations need to be submitted to DOPL by April 4.

6. Other Business

Brian Riddle and Jeff Riddle will have a few minutes at the April meeting to speak to us.

7. Adjournment

Motion: Rob Kesler moved to adjourn the meeting.

The meeting was adjourned at 1:18 p.m.