

**MINUTES OF THE
UTAH ENGINEERS COUNCIL**
May 7, 2014 - 12:00 Noon
Van Cott
36 South State Street, Suite 1900
Salt Lake City, UT

Members Present:

David Cline, Chair	SAME
Rob Kesler, Vice-Chair	ACEC
John Richardson, 1st Past Chair	ASME
Peter Tang, 2nd Past Chair	ITE
Brian Warner, Treasurer	ASCE
Peter Strazdins	ASME
Jed Lyman	ASPE
Charles Vono	AIAA
Marilyn Marshall	SWE
Daniel Dunning	SAME
Paul Feser	ASCE
Brandon Birkes	ASHRAE
Joe Touhuni	ASHRAE
Chris Perry	IEEE
Tracy Allen	UCEA
Susan Merrill	Executive Secretary

Members Absent:

James Belshe	USPE
Brandon Heidelberger	AWWA
Brad Mortensen	UCLS
Dannie Pollock	AAEE
Ben Rood	EWB
James Williams	SEAU

Guests

Brian Riddle	Van Cott
Jeff Riddle	Van Cott

1. Welcome – David Cline

The meeting began at 12:13 p.m. David Cline welcomed everyone to the meeting and introductions were made.

2. Approval of Minutes – April 2, 2014

Motion: John Richardson moved to approve the minutes from April 2, 2014. Rob Kesler seconded the motion. The motion carried unanimously.

3. Financial Report – Brian Warner

Brian reported that we have one check right now that we cannot cover fully for Susan and we will have one more check for Susan. We need the Varian check to cover these two checks.

Peter Tang brought up the idea of partnering with STEM to get some scholarship funding.

David Cline reported that NewsLink has sold \$22,000 worth of ads for the Journal.

There was some discussion about the budget and the dues assessments. Any changes in the assessments need to be determined today. The dues assessments are supposed to cover our operating expenses. Susan has agreed to work for UEC for another year, but has requested a pay increase of \$75 per month from \$425 to \$500. She has not had a pay increase for five years.

Rob figured the operating expenses for next year should be \$5,630. We should be able to cover our operating expenses with our dues and not rely on fund-raising for that.

Rob Kesler proposed dues increases as follows: over 50 members or more base fee of \$80, 50 members or less base fee of \$55 as well as \$1.10 per person with a \$660 max fee.

There was some discussion about the value of UEC to member societies. UEC is a networking organization for our members and can help promote programs among the member societies.

IEEE is having an all day workshop on October 21. They need speakers for this event. There will be merit badge classes as well. This will be an engineering workshop that focuses on how to get your PE. UEC could have a table at the workshop. UEC could be a sponsor as well as other engineering societies. IEEE will also be having a workshop in Spring of 2015 focusing on sustainable technology.

UEC would like to be able to email members directly.

Member societies should utilize the UEC website. Events should be on the website, but cannot be included if Susan doesn't know about them, so get the information to her. The website is a great resource. John Richardson suggested that we should have a meeting about the website to determine what we should add to it.

It was asked if any society has a problem with a slight assessment increase. No one objected.

Motion: Charlie Vono moved to increase the assessment amount to meet our operating expenses if the likelihood of having to increase our assessment over the next four years is low. Daniel Dunning seconded the motion. The motion carried unanimously.

The Treasurer needs to send in the E-postcard to the IRS by June 6. This date is based on the incorporation date.

4. Committee Reports

Final Committee Reports for the year were not really discussed, but some were distributed prior to the meeting.

5. Appointment of Audit Committee

The Audit committee will meet in August and the Executive Committee will meet the second half of August. Committee members will be John Richardson, Chris Perry and Paul Feser. David Cline will send out a meeting notice.

6. Other Business

There was some discussion about proposed changes to the by-laws. John Richardson's efforts in defining responsibilities has helped with this effort.

The committees should be functioning outside of the Board meeting and just reporting at the Board meeting. Each society representative has a responsibility to serve on a committee.

Number nine in the Executive Secretary responsibilities states that the Executive Secretary will distribute information by email directly to individuals. Some societies have a problem with this and suggest that we have to provide the ability to opt-out. We are not ready to vote on the changes yet. The details of the emails don't all have to fall on Susan. We are in the electronic age and need to adjust to it. Privacy is a concern and many people don't want another email. We need to look into our options here. Our current method is not working well. Information is not being distributed as it should. We also owe it to our sponsors to be sure we are reaching everyone. We are committed to privacy so this information cannot be used by another organization. The by-laws changes will be sent to each member society's president, UEC representative and UEC alternate representative.

Motion: John Richardson moved to review the proposed by-laws changes over the summer and have the Board come back in September with their comments and suggestions. Rob Kesler seconded the motion. The motion carried with one nay.

The proposed assessments adjustment has been changed slightly from the original proposal as follows:

\$660 maximum, \$85 base fee for over 50 members, \$55 base fee for 50 or under members, and \$1.10 per person above the base fee.

Motion: John Richardson moved to accept the above proposal for a fee increase for society dues. Chris Perry seconded the motion. The motion carried unanimously.

This will be our new assessment now and the budget proposed at the September meeting will reflect these numbers.

It was suggested that some of the UEC representatives help Susan with the website updating events and other things so the burden is not all on her.

7. Installation of New Officers

The new officers each spoke briefly and are as follows:

Treasurer:	Charlie Vono
Vice-Chair:	Brian Warner
Chair:	Rob Kesler
First Past Chair:	David Cline
Second Past Chair:	John Richardson

Brian Warner has been talking to different people about a speaker for the banquet next year. Blaine Leonard with UDOT has national connections and used to head the UEC Journal for many years. Smart Cars was a proposed topic, Raising the Bar for engineers is another proposed topic. Brian will welcome any other ideas and would like some input. Suggestions were someone from E-Bay, Amazon, Google or someplace like that who is in our area. Daniel Dunning volunteered to serve on the E-Week Committee.

This was Peter Tang's last meeting on the Executive Committee and he was thanked for his service. John Richardson is now the second past chair. He thanked VanCott for their support during the past few years. They have helped us in many ways and we are grateful to them. Brian Riddle and Jeff Riddle have attended our meetings and have been a great support for UEC. They indicated that VanCott will likely be continuing to sponsor UEC in some way in the coming year.

The meeting was turned over to the new officers at this point. Rob Kesler indicated that E-Week next year is February 22-28, 2015.

8. Adjournment

Motion: David Cline moved to adjourn the meeting.

The meeting was adjourned at 1:30 p.m.
