



The E-Week budget is still a moving number right now. Nationally, there is an official E-Week organization that provides the logos for E-Week and does other things to promote E-Week on a national level. UEC has chosen to celebrate E-Week by providing state-wide awards and scholarships.

**Motion:** Daniel Dunning moved to accept the proposed budget with the scholarship expense amount changed to \$4,500. Marilyn Marshall seconded the motion. The motion carried unanimously.

#### 4. Committee Reports

**a. E-Week - Rob Kesler:** Rob Kesler reported that date of the banquet will be Saturday, February 22, 2014 and Dr. John Warnock will be the speaker. It will be at the Adobe building in Lehi. Rob is trying to get confirmation from the Adobe caterers to be sure they can serve on Saturday. If not, we can use another catering company. Rob is looking at doing a plated dinner. Menu items available are a salmon plate and a lasagna plate. They offer other plates as well, such as ribeye or chicken. Rob should have that nailed down this week. The venue can seat 248 people on the round tables with 8 people per table. We can add 48 more people in the cafeteria as well, if needed. The cafeteria is not quite as nice, but we can use it as overflow for late registrants. If we need more tables than what Adobe has, Adobe will take care of it for us and we can get their discount.

We need to get out a flyer, so Rob will work on that and send it out to the Board for comment. Susan indicated that we are still set up with PayPal. Ticket prices will probably be set for \$50 early registration and then have the normal registration price be \$60 after the early registration date. Students and retired seniors 65 and over would be \$35.

**b. Publications - Dannie Pollock/Sophie Hanson:** Articles need to be submitted by December 31, 2013 to Dannie Pollock. There is not a size limit of which we are aware.

**c. Awards Committee- John Richardson:** Nomination packets are due to John Richardson on or before December 20, 2013. The nominations forms are on the website.

**d. Scholarship Committee - Brian Warner:** No discussion.

**e. Legislative Committee - Chris Perry:** No discussion.

**f. Fund-raising Committee - David Cline:** Dave would like to help companies understand their sponsorship opportunities and that the Journal is there for their benefit to help highlight their companies and engineering in Utah. We would like sponsorships to help with scholarships. Our top Diamond level sponsor will be co-named on the scholarships with the UEC. The sustaining partners will want to support us on an annual basis by supporting meetings, our scholarships and other events throughout the year. They will now receive 4 banquet tickets rather than 8 banquet tickets. They will be able to use our logo. We will also be creating 3 VIP tables at the banquet. This is a big deal for our sponsors so they can sit with officers, keynote speakers, dignitaries, etc. They are willing to put up the money so they can have that as part of their benefit. We will also have banquet sponsors which will be individual companies that will pay \$1,000 apiece to have their name shown at the banquet on posters, PowerPoints, etc. Dave wants every representative to approach the companies that they work with and solicit their support as banquet sponsors.

**g. Membership Committee:** Marilyn Marshall will be our Membership Committee chair. Marilyn can give Susan support as far as contacting societies for rosters information and dues.

**5. Other Business**

Susan Merrill reported that she received a phone call from someone from Half Moon Education, Inc. in Wisconsin about putting on a continuing education seminar in February for engineers here in Utah. They do CE seminars all over the country. They would like to do a session on engineering law in Utah. They wanted to know if we could provide one or two speakers. Rob Kesler from ACEC said he knows of someone who could be a good speaker for that event. JuliAne Burton mentioned that Van Cott would also be interested in providing a speaker for this event. Susan will get Half Moon Education's contact information to them.

Marilyn Marshall mentioned a school that might need some help with a robotics competition. Peter Strazdins said he could help her with that. Marilyn will send Susan the information to distribute to the UEC member societies.

DOPL has asked the UEC to supply three nominations to be considered to replace Max Peterson for a professional engineer/civil as soon as possible. Max Peterson has resigned from the board. We will need names and resumes at our next meeting.

**6. Adjournment**

**Motion:** Brian Warner moved to adjourn the meeting.

The meeting was adjourned at 1:18 p.m.