



**MINUTES OF THE  
UTAH ENGINEERS COUNCIL**

October 7, 2015, 12:00 Noon  
Fabian VanCott  
215 South State Street  
Salt Lake City, UT

**Members Present:**

Brian Warner, Chair  
Charles Vono, Vice-Chair  
Jed Lyman, Treasurer  
Rob Kesler, 1sr Past Chair  
David Cline, 2nd Past Chair  
Max Gandy  
Cindy Spangler  
Chris Perry  
Melisa Saleb by phone  
Craig Wilkinson  
Ron Thue by phone  
Jonathan Jensen  
Susan Merrill

ASCE  
AIAA  
ASPE  
ACEC  
EWB  
ASHRAE  
ASME  
IEEE  
SWE  
SEAU  
AIAA  
ASPE  
Executive Secretary

**Members Absent:**

Roberta Schlicher  
Dale Robinson  
Kordel Braley  
Jeff Anderson  
Paul Feser  
Dannie Pollock

SAME  
UCLS  
ITE  
UCEA  
ASCE  
AAEE

**Guests**

Juli Burton  
NewsLINK

**1. Welcome – Rob Kesler**

The meeting began at 12:20 p.m. We were waiting for people to find our new location. Brian Warner welcomed everyone to the meeting. Introductions were made.

**2. Approval of Minutes – September 9, 2015**

**Motion:** Rob Kesler moved to accept the minutes as they are currently on the website. Jed Lyman seconded the motion. The motion carried unanimously.

**3. Financial Report – Jed Lyman**

Jed passed out a financial report with the updated budget amounts. The questions he had last month have been resolved. Juli Burton indicated that Fabian VanCott will continue to support the UEC lunch agreement for the meetings. Anything else still needs to be negotiated and Rob Kesler will talk to David Kelly at Fabian about the possibilities. Juli will talk to Sophie about the advertising component of the media kit. The NewsLINK contract can be renewed each year and we can look at making any changes for next year. Juli said her understanding is that every year NewsLINK supports the Journal because it is Sophie's father's cause, but it is not profitable yet. We need to raise a lot of money for scholarships. AWWA should be removed from the budget. They are not going to rejoin this year, but say they are hoping to sometime in the future. We need to make up that dues deficit in our fund-raising. The invoices have been sent out but the amounts have not been updated on the budget sheet. The total amount invoiced is \$4,785.60.

Last year ASPE donated \$200 towards the banquet and they are the only society that contributed to the banquet. Rob Kesler would like each society to consider making a contribution to help support the banquet or scholarships.

Charles Vono pointed out that banquet ticket prices and number of attendees are included in the budget. Those numbers may change a little. David Cline updated the bottom line of the budget to \$28,685.60 which is a net \$1,540.23.

**Motion:** Rob Kesler moved to accept the budget with the corrected dues amounts and the name change of our sponsor Fabian VanCott. David Cline seconded the motion. The motion carried unanimously.

#### 4. Committee Reports

**A. E-Week – Charles Vono:** Charles has not been able to get a commitment from Rio Tinto for the banquet. The person at Rio Tinto can't even commit to a date for when she can commit. Brian Warner knows the president of Rio Tinto Stadium and will contact him. Rio Tinto has one of the largest solar panel arrays in the state. Charles would like suggestions for a venue north of Salt Lake. We have not taken the banquet north. We would need a room to accommodate at least 200 people, if not more. Juli Burton suggested the natural history museum. We have tried that venue before, but found it to be too pricey, even with the discount. A private school might be an option, such as Rowland Hall. There is a venue by the Ogden Airport that is a possibility (Rickenbackers).

Charles made a list of what the E-Week Committee does from the duties document on the website. E-Week is February 21-27, 2016. One of the first things to do is get a venue and a speaker. Some of the responsibilities of the committee are to prepare flyers, announce to the press, E-Week proclamation, assign banquet tables, invite every city and county mayor. We don't pay for their dinners. John Richardson communicated with them last year with a form letter. He can send what he has to Charles. We contact engineering department chairs. A successful banquet happens when societies nominate their people for awards. Once the nominations start coming in, we need to sell a table to the nominating society and also sell a table to the company or entity that employs the nominee. The nominating society should get the company to buy a table. The committee will be meeting on October 29 to discuss their plan of action. David Cline suggested that the Awards Committee have a representative on the E-Week Committee.

**B. Fund-Raising – Rob Kesler:** Rob suggested some changes to the sponsorship options in the media kit that would add a bronze and a silver level. He also adjusted some of the price ranges. You get a 1/8 page ad if you donate \$700 - \$1,499 and you get ¼ page if you donate \$1,500 - \$3,000. The other things are mostly the same. Rob would like to get comments back so he can finalize the media kit. Brian Warner suggested that they be labeled Bronze Level for the \$700-\$1,499 and Silver Level \$1,500 - \$3,000. David Cline mentioned that we need to differentiate between event sponsors and scholarship sponsors. Some donations, such as the \$1,500 we have already received from the Mu/Bhayani fund, are strictly a scholarship donation and is not a sponsorship. Anyone can donate any amount directly to the scholarship fund. We can negotiate with interested sponsors, just like we have done in the past with VanCott and will do with Fabian VanCott. Our new location is a little bit different and we need to go for all we can in our negotiations. We need to tell them what has been done in the past. Heath Engineering will be donating somewhere around \$500 and Ferguson will be donating somewhere between \$500 and \$1,000. Juli Burton indicated that Bowman and Kemp in Ogden is interested in what we are doing and may be willing to be a sponsor. The media kit on our website needs to be updated. The pricing will probably be the same and we just need to change the dates. Juli will take the sponsor information back to Sophie to make sure she is okay with it.

**C. Publishing Committee (Journal/Newsletter) - Dannie Pollock:** Dannie was not in attendance. The deadline was changed from December 4 to December 11, 2015. We will have the second Friday in December be our permanent deadline in our procedures manual as well as the guidelines. We want to publish the Journal right after the banquet, so we need to have everything in place well before then. The guidelines are no more than 1,000 words. Dannie Pollock was supposed to write up some guidelines. Pictures need to be high resolution, but most cell phones are not good enough. We will put the guidelines on the website. Shorter articles are fine. All Journals back to 2006 are on the website except 2011. Juli Burton will see if she can find an electronic version of the 2011 Journal for Susan to post on the website.

Brian Warner would like Susan to include the committee member names on the future UEC agendas.

**D. Awards Committee – David Cline:** David sent around a list for people to sign up to be on the committee. December 31 is the deadline for the nominations and the updated forms will be on the website shortly. This committee reviews the nominations and determines the winners.

We also have a newsletter and need articles each month for that. Sponsors can submit articles for the newsletter as well. David did not receive anything for the last one, so the newsletters will go out quarterly until we start to get information flowing regularly. Each society typically has a newsletter that goes out and those articles could be republished in the UEC newsletter. We could also assign a society or two each month to do an article as well. We want to highlight a nice, lengthy article up front and then include smaller articles about events or other things. The feature article should attract people to open the newsletter and read it. A great article from Fabian VanCott would be how to start your LLC or even other law firms can provide articles. It would be great to have a construction company write an article about a certain project.

Craig Wilkinson and Chris Perry have volunteered for the Awards Committee. David would like a couple more people and will work on that.

**E. Scholarship Committee – Jed Lyman:** Jed Lyman has sent the information to the universities. Committee members are Dale Robinson and Jeff Anderson.

**F. Legislative Committee – Chris Perry:** Paul Feser and Max Gandy are on this committee. The committee will track legislation that would affect engineering and keep members informed. We cannot endorse any legislation, but we can educate legislators.

**G. Membership Committee – Melisa Saleb:** Melisa had dropped off of the conference call at this point and there was no report.

## 7. Other Business

Susan Merrill reminded people to put her on their society mailing lists so that she can put each society's events on the UEC Calendar of Events. This calendar is a great tool to see everything that is going on in the engineering community, so please utilize it.

Everyone should take the sponsorship information to their companies. Rob should have it ready by the end of the day tomorrow.

Brian Warner checked his email and had received a message from Craig Martin at Rio Tinto. February 20 is available, but February 27 is not available.

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**8. Adjournment**

**Motion:** Jed Lyman moved to adjourn the meeting.

The meeting was adjourned at 1:20 p.m.

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